



# GuardsBuddy

Guards, Site & Facility Management



# About Us



Since **2002**

Specializes in

- Tuition & Enrichment Centres Management System

- Visitor Management & Security System

- Event RSVP System

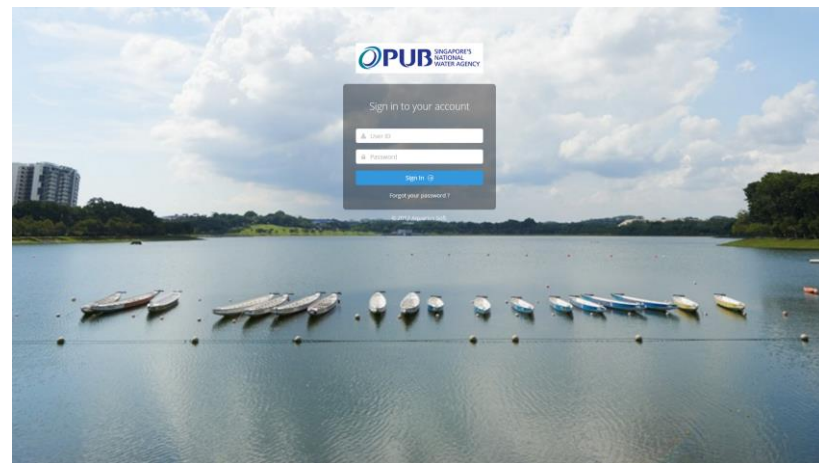
- Custom Software Development

Over 500 customers worldwide

**Spring** ICV Pre-qualified Integrated Solution Provider

## Some of Our Customers from Singapore Government Agencies

A\*STAR, Institute of MicroElectronics  
Centre for Strategic Infocomm Technologies  
Civil Service College  
Clementi Camp  
**Ministry of Education**  
National Council of Social Service  
NCSS  
**President's Office**  
**Public Utilities Board**  
Singapore Customs



Agency for  
Science, Technology  
and Research



## Some of Our Singapore MNC Customers

ASME  
Ascott  
Ascendas  
KF Properties  
Long John Silver  
Manulife  
MobileOne Ltd  
Mt Alvernia Hospital  
Neptune Orient Lines Ltd  
NTUC Eldercare  
Panasonic Asia Pacific  
Sembcorp Industries Ltd  
Singapore Chefs' Association  
Singapore Recreation Club



## Public School Customers

Beatty Secondary School  
 Boon Lay Garden Primary School  
 Changkat Changi Secondary School  
 Clementi Town Secondary School  
 Dunearn Secondary School  
 Hillgrove Secondary School  
 Hougang Secondary School  
 Gan Eng Seng School  
 Kranji Primary School  
 Meridian Primary School  
 Naval Base Primary School  
 Orchid Park Secondary School  
 Poi Ching School  
 St Anthony's Primary School  
 West Grove Primary School  
 West Spring Primary School  
 Zheng Hua Primary School



**HOUGANG**  
SECONDARY SCHOOL



# 100+ Private Tuition and Enrichment Centres Customers





# What is GuardsBuddy?

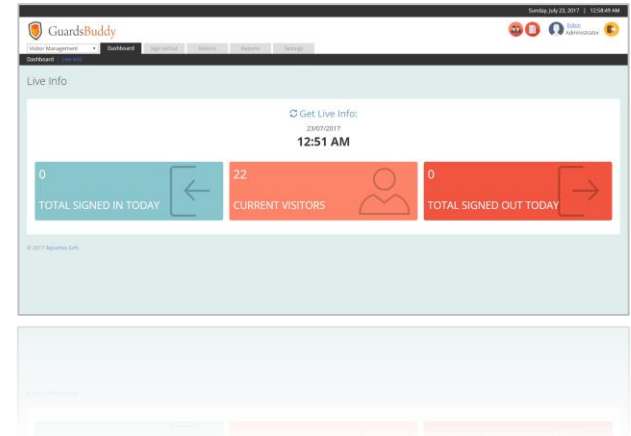
A **comprehensive, integrated and older-workers-friendly** system that encompasses:

- ✓ Guards management
- ✓ Site Security management
- ✓ Facilities Management
- ✓ Guards Mobile Apps



# Site Security Management

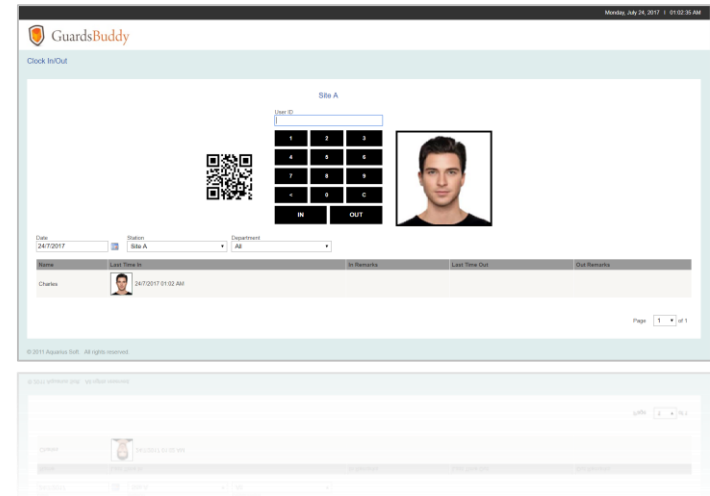
- ✓ Visitor Management System
- ✓ Occurrence Recording
- ✓ Incident Reporting
- ✓ Guard Tour
- ✓ SOS Emergency Alerts
- ✓ Emergency SMS Broadcasting





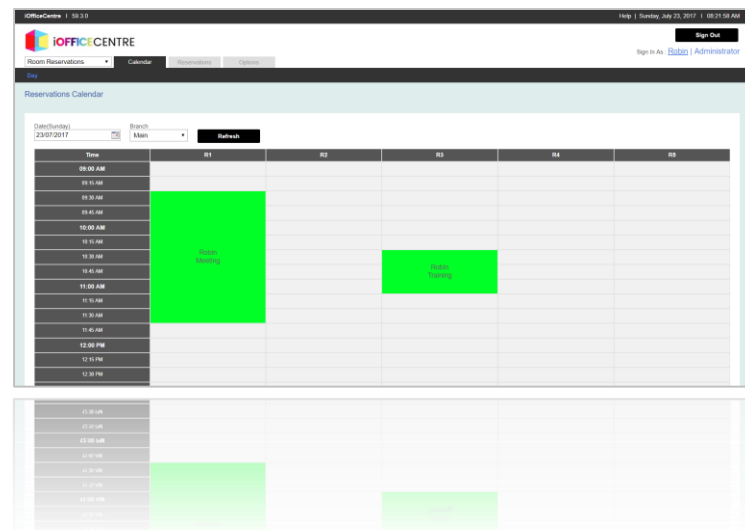
# Guards Management

- ✓ Multi-Sites Staff Attendance
- ✓ Staff Leave
- ✓ Staff Claims
- ✓ Staff Pay
- ✓ Tasks Assignments
- ✓ Event Manpower Recruitment System
- ✓ Inventory Tracking



# Facility Management

- ✓ Fault Reporting
- ✓ Room Booking
- ✓ Resource Booking
- ✓ Key Management

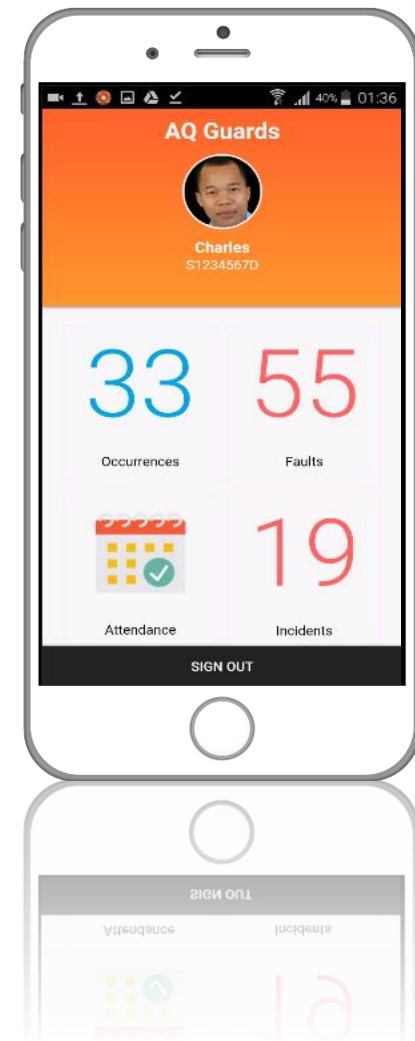


The screenshot displays the 'iOfficeCentre' Reservations Calendar. The interface includes a header with the logo, navigation tabs for 'Room Reservations', 'Calendar', 'Reservations', and 'Options', and a 'Sign Out' button. Below the header, there's a 'Reservations Calendar' section with a date range selector (23/07/2017) and a 'Refresh' button. The main area is a grid with time slots on the left (from 09:00 AM to 12:30 PM) and room numbers (R1, R2, R3, R4, R5) at the top. The grid shows various booking statuses, with some cells highlighted in green and others in red, indicating different reservation states.

Time	R1	R2	R3	R4	R5
09:00 AM					
09:15 AM					
09:30 AM					
09:45 AM					
10:00 AM					
10:15 AM					
10:30 AM					
10:45 AM					
11:00 AM					
11:15 AM					
11:30 AM					
11:45 AM					
12:00 PM					
12:15 PM					
12:30 PM					

# Guard Mobile Apps

- ✓ Guard Tour
- ✓ Attendance Clock In/Out
- ✓ Occurrence Recording
- ✓ Incident Reporting
- ✓ Defects Reporting
- ✓ Event Attendance
- ✓ SOS Emergency Alerts



# Issues With Using Record Books

- ☹ Inaccurate and illegibility of records
- ☹ Unable to monitor banned visitors
- ☹ Report generation and contact tracing is difficult and time consuming
- ☹ Potential of loss of records due to lost or spoiling of record books
- ☹ Buddy punching by co-workers

# The GuardsBuddy Solution!

- **Computerize** the current processes
- Provide an **older-workers-friendly** applications
- **Training** the older-workers to use the system
- Provide the older-worker with a **user manual for quick reference**
- Host the system in the cloud for **HQ access** and monitoring
- Provide fast WhatsApp and **remote support**
- Use of **barcode scanner** for fast and accurate entry of IDs
- Use of **fingerprint scanner** or camera for clock in/out to prevent buddy punching
- Generation of reports can be done by younger workers in the HQ

# Key Benefits to the Security Officers

For the older worker, the positive impact to them includes:

- ✓ Learning of new skills and tools
- ✓ Simplify and speed up their tasks.

For example, through the use of the VMS, older workers are now able to perform the same process more accurately and faster, thereby improving productivity.

- ✓ Enhance their professionalism
- ✓ Access to fast and remote support via WhatsApp



# Key Benefits to the Security Company

It enhances security company professionalism by:

- ✓ Improve **Security Agencies Grading**
- ✓ Central monitoring
- ✓ Ensure security, proper storage and backup of records
- ✓ Increase productivity and reduce manpower
- ✓ Provide better services to your customers
- ✓ Offer your customers other value-added services like:
  - Attendance of **other site workers** like cleaners, landscapers, technicians
  - **Facilities booking, faults reporting services** etc.

# Key Benefits to the Customers

- ✓ **Enhances security** against terrorism with stricter visitors screening.
- ✓ Generate **evacuation list** during fire emergencies
- ✓ Generate **contact tracing list** during flu pandemics (SARS, H1N1)
- ✓ **Prevents lost of records** by secure cloud storage and backups.
- ✓ Ensure proper attendance recording of workers.
- ✓ Site **occurrence recording** and reporting
- ✓ **Incident reporting** and tracking

# Companies and Industry Secured by GuardsBuddy

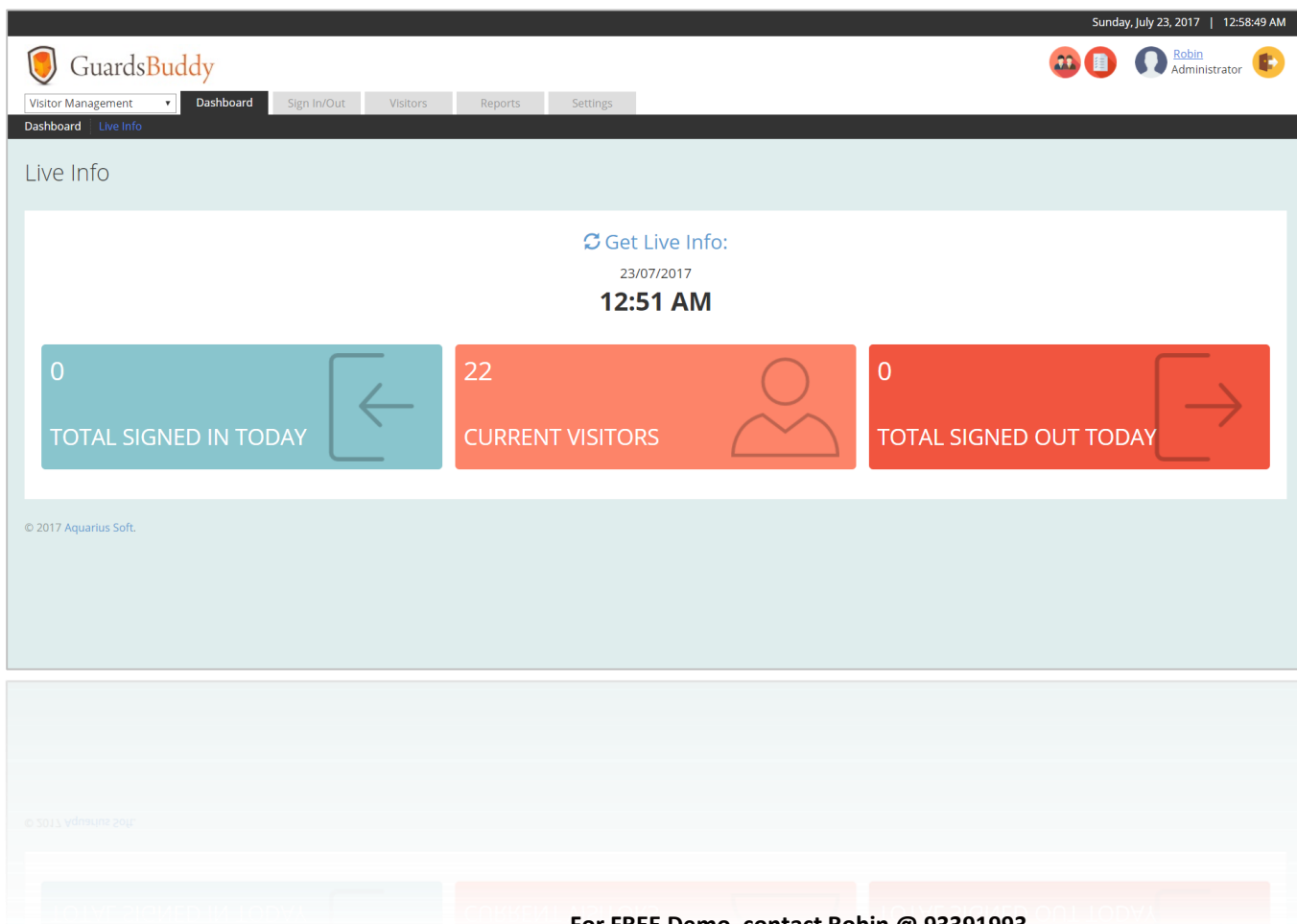
- M1 (Telecom Industry)
- NOL (Shipping Industry)
- Sembcorp (Marine Industry)
- **Public Schools** (Kranji Primary, West Grove Primary, St Anthony's Primary, etc.)
- **Condominiums** (Jade, Euphony Gardens, Pine Tree etc.)
- **Dormitories** (Yeo's Domintory)
- **Shopping Centres** (Chinatown Plaza)
- **Factories/Warehouses** (UTOOC, KC Dat, Starpetrotech, J Logistics, JMS etc.)
- **Security Agencies** (Acies Security, First Security, Reachfield Security, Sam Security, Securite Accociates etc), Whiteguard, Primesafe, Henley Security, Weavepact, GuardMaster, Group Security, Reliance Security, Guard Master





# SITE SECURITY MANAGEMENT

# Visitor Management Module



The screenshot displays the GuardsBuddy Visitor Management Module dashboard. At the top, the header includes the GuardsBuddy logo, a navigation menu with 'Visitor Management', 'Dashboard', 'Sign In/Out', 'Visitors', 'Reports', and 'Settings', and a user profile for 'Robin Administrator'. The main content area is titled 'Live Info' and features a 'Get Live Info' button with a refresh icon. Below this, the date and time '23/07/2017 12:51 AM' are shown. Three large colored boxes provide key statistics: 'TOTAL SIGNED IN TODAY' (0, teal box with a left arrow), 'CURRENT VISITORS' (22, orange box with a person icon), and 'TOTAL SIGNED OUT TODAY' (0, red box with a right arrow). The footer contains the copyright notice '© 2017 Aquarius Soft.' and a 'For FREE Demo, contact Robin @ 93391993' message.

0  
TOTAL SIGNED IN TODAY

22  
CURRENT VISITORS

0  
TOTAL SIGNED OUT TODAY

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Features includes:

- ✓ Print evacuation list
- ✓ Contact tracing
- ✓ Barring visitors
- ✓ Pre-registration
- ✓ Item issue & return
- ✓ Custom visitor type
- ✓ Custom visitor fields
- ✓ Custom visit fields
- ✓ Custom visitor pass
- ✓ Visitor in notifications
- ✓ Visitor not out alerts
- ✓ Auto sign out visitors

# Guard Tour Module

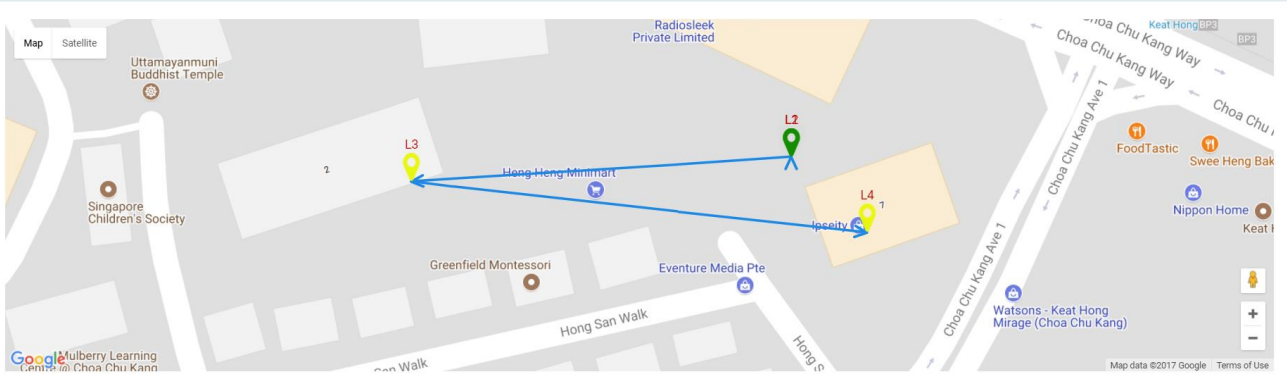
Sunday, July 23, 2017 | 12:58:49 AM

 GuardsBuddy




Guard Tours | Tours | Routes | Locations | Options

Tours


Tour



Robin test route 1: 17/07/2017 02:56 PM - 17/07/2017 08:39 PM

No.	Photo	Location	Check In Time	Check In Sequence	Duration (min)	Max Duration (min)	Distance (m)	Remarks	Exception	Actions
1		L4	17/07/2017 02:56 PM	1	0	0	0			
2		L3	17/07/2017 03:00 PM	2	0	0	0			
3		L2	17/07/2017 03:05 PM	3	0	0	0			

Robin test route 1: 17/07/2017 02:56 PM - 17/07/2017 08:39 PM



Features includes:

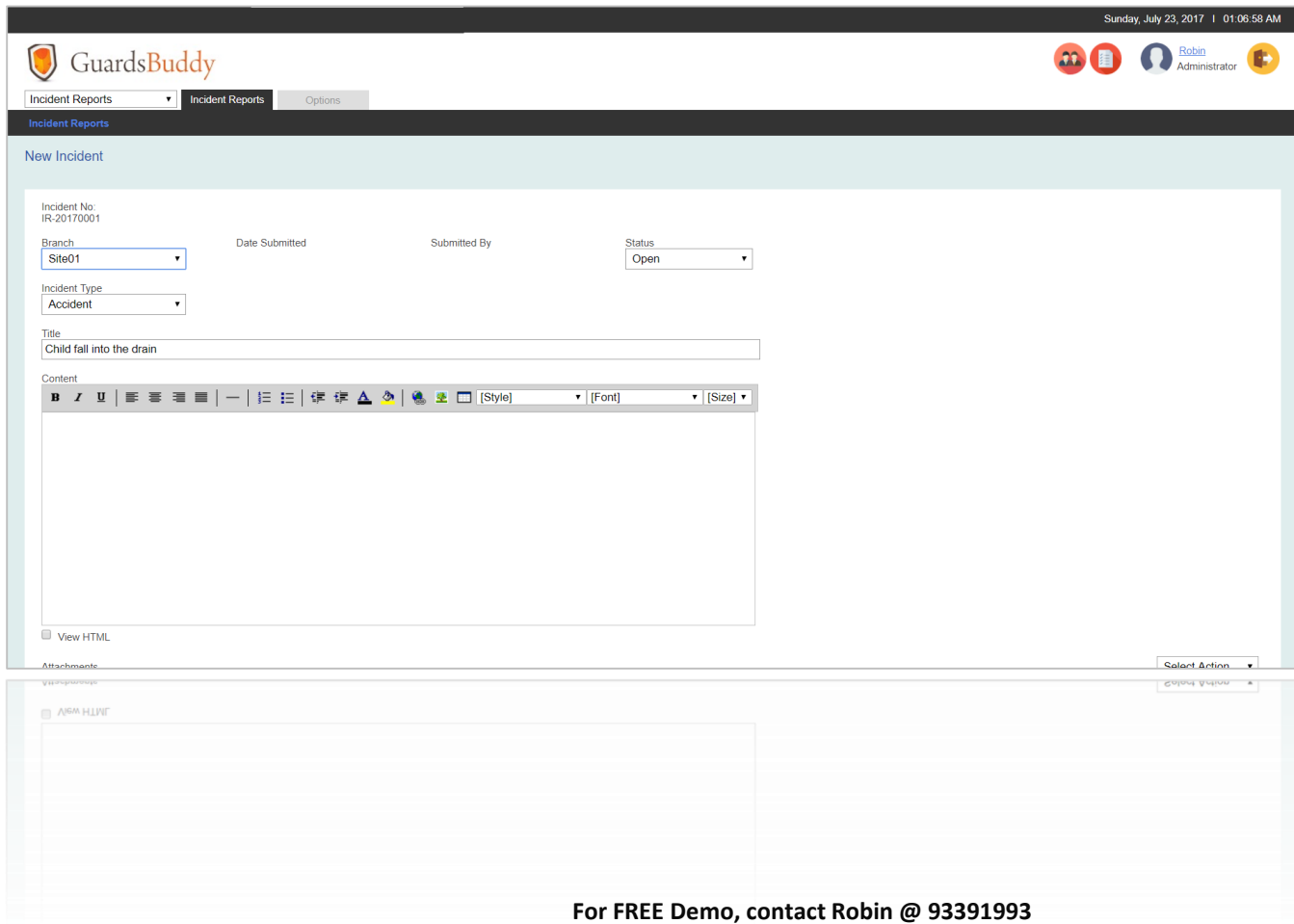
- ✓ Multi-sites support
- ✓ Multi-routes per site
- ✓ Multi-locations per route
- ✓ Clock in with QR code, Photo and GPS location
- ✓ Email/SMS exception alerts
- ✓ Exceed duration exception
- ✓ Location skipped exception
- ✓ Incorrect sequence exception
- ✓ Tour ended prematurely exception
- ✓ Mobile app for clocking



- Features includes:
  - ✓ Change history
  - ✓ Subject templates
  - ✓ Occurrence templates

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# Incident Reporting Module



The screenshot displays the 'New Incident' form in the GuardsBuddy application. The interface includes a top navigation bar with the GuardsBuddy logo, a date and time stamp (Sunday, July 23, 2017, 01:06:58 AM), and user information (Robin, Administrator). Below the navigation bar, there are tabs for 'Incident Reports' and 'Options'. The main form area is titled 'New Incident' and contains the following fields:

- Incident No.:** IR-20170001
- Branch:** A dropdown menu with 'Site01' selected.
- Date Submitted:** A text input field.
- Submitted By:** A text input field.
- Status:** A dropdown menu with 'Open' selected.
- Incident Type:** A dropdown menu with 'Accident' selected.
- Title:** A text input field containing 'Child fall into the drain'.
- Content:** A rich text editor with a toolbar showing various formatting options (bold, italic, underline, etc.) and a large text area for the incident description.
- View HTML:** A checkbox option.
- Attachments:** A section for uploading files, currently showing 'View HTML'.
- Select Action:** A dropdown menu for selecting an action.


- Features includes:
- ✓ Multiple photos per incident
  - ✓ Email to site management
  - ✓ Viewable by site management
  - ✓ Change history
  - ✓ Mobile app for submitting incident



# GUARDS MANAGEMENT

# Site Attendance Module


Monday, July 24, 2017 | 01:02:35 AM

 GuardsBuddy

Clock In/Out


Site A

User ID




1 2 3  
4 5 6  
7 8 9  
< 0 C

IN OUT



Date: 24/7/2017 Station: Site A Department: All

Name	Last Time In	In Remarks	Last Time Out	Out Remarks
Charles	 24/7/2017 01:02 AM			

Page 1 of 1


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Features includes:

- ✓ Multi-sites support
- ✓ Secure clock-in stations
- ✓ Multiple secure clock-in stations per site
- ✓ Clock in options:
  - ✓ ID only
  - ✓ ID and password
  - ✓ ID and photo
  - ✓ ID and Fingerprint
- ✓ Sign in/out remarks option

# Leave Application Module

Sunday, July 23, 2017 | 12:58:49 AM

 GuardsBuddy

Robin Administrator

Staff Leave | Dashboard | Leave Chart | My Leave | Staff Leave | Reports | Settings

Entitlement | Pending | Approved | Rejected | Cancelled

Apply Leave : Robin

Leave Type  
Annual Leave

Start Date  
01/09/2017

☒ Full day ☐ First half ☐ Second half

End Date  
01/09/2017

☒ Full day ☐ First half ☐ Second half

Remarks

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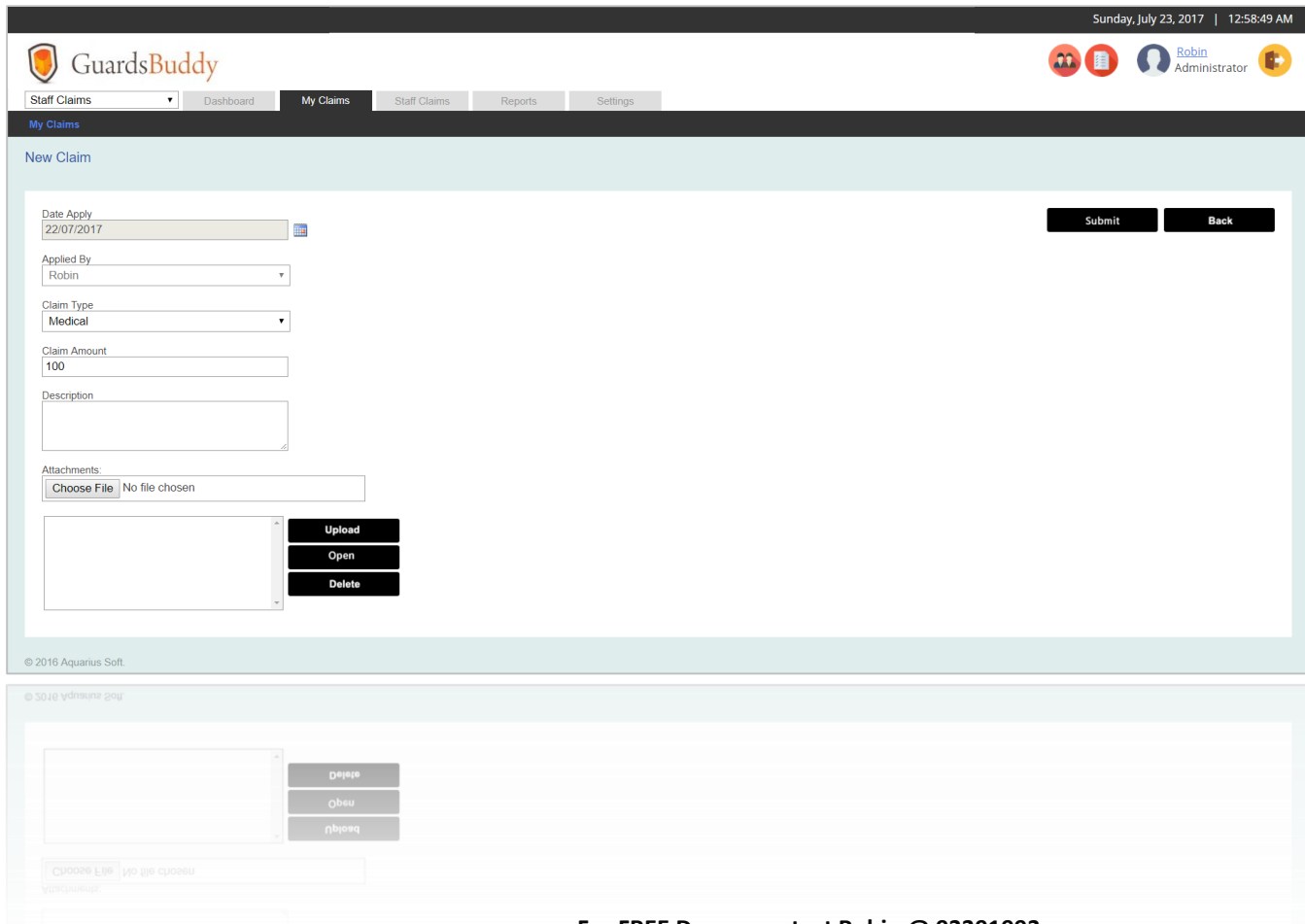
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Features includes:

- ✓ Auto credit annual leave
- ✓ Leave pro-rating
- ✓ Custom leave types
- ✓ Up to 2 levels approval
- ✓ Leave chart
- ✓ File attachment for medical leave

# Claim Submission Module



The screenshot displays the 'New Claim' form in the GuardsBuddy application. The interface includes a top navigation bar with the GuardsBuddy logo, a user profile for 'Robin Administrator', and a timestamp of 'Sunday, July 23, 2017 | 12:58:49 AM'. Below the navigation bar, a 'My Claims' section is active, showing a 'New Claim' form. The form contains the following fields: 'Date Apply' (22/07/2017), 'Applied By' (Robin), 'Claim Type' (Medical), 'Claim Amount' (100), and 'Description'. There is an 'Attachments' section with a 'Choose File' button and a list of files. At the bottom of the form, there are 'Submit' and 'Back' buttons. The footer of the application shows '© 2016 Aquarius Soft'.

Staff Claims | Dashboard | My Claims | Staff Claims | Reports | Settings

My Claims

New Claim

Date Apply: 22/07/2017

Applied By: Robin

Claim Type: Medical

Claim Amount: 100

Description:

Attachments: Choose File No file chosen

Upload, Open, Delete

Submit, Back

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Features includes:

- ✓ Custom claim types
- ✓ Up to 2 levels approval
- ✓ File attachments for claim



# Payroll Module

Sunday, July 23, 2017 | 12:58:49 AM

 GuardsBuddy

Staff Pay Payslips Loan Reports Settings

Payslips Deleted My Payslips

Edit Payslip

Staff ID	Staff Name	Status	Submitted	Approved	Payment
Staff A	Staff A	Draft			

General Earnings Deductions Additions CPF Others Payment Back

Pay Period: 01/07/2017 To 31/07/2017

Gross Pay \$:	1500.00	Employee CPF \$:	300.00
Total Additions \$:	0.00	Employer CPF \$:	255.00
Total Deduction \$:	301.00	Total CPF \$:	555.00
NET PAY \$:	1199	FWL \$:	0.00

Remarks

Add

There is no record to show.

Submit Preview

Features includes:

- ✓ Process: Submit -> Approve -> Issue payment
- ✓ Auto CPF calculation
- ✓ Custom earning types
- ✓ Custom additions
- ✓ Custom deductions
- ✓ Support loan


# Inventory Tracking Module

Sunday, July 23, 2017 | 12:58:49 AM

GuardsBuddy

Inventory Registrations Transfers Write-Offs Items Reports Settings

Inventory

Branch: HQ Item Type: All Search 

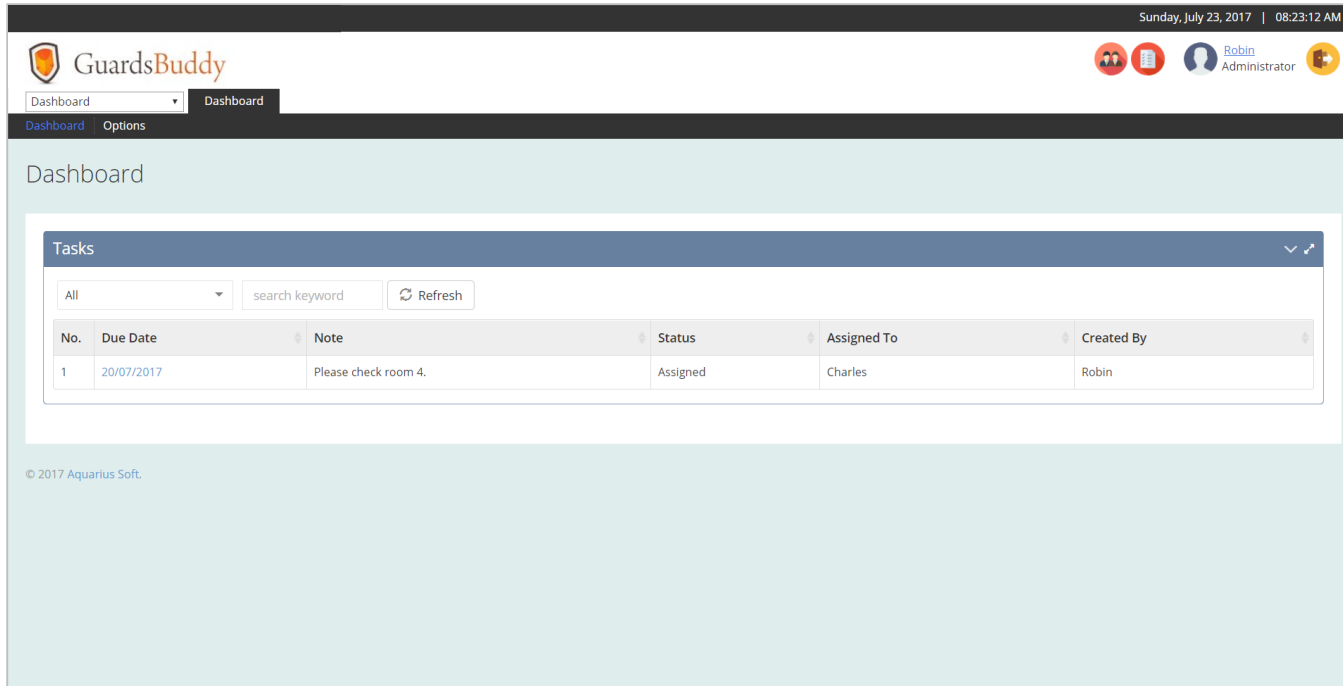
Select Action ▼

No.	Item Types	Item ID	Item Description	Available	Action
1	General	1	Visitor Management System (VMS) with Accessories	1	Select Action ▼
2	General	2	SOP File (Fire, Bomb, Handling Suspicious Person, Cordon Off Procedure, Evacuation Procedure)	4	Select Action ▼
3	General	3	Occurrence Book	5	Select Action ▼
4	General	4	Operation Visit Book	6	Select Action ▼
5	General	5	Attendance Book	5	Select Action ▼
6	General	6	Incident Report Sheet	28	Select Action ▼
7	General	7	Vehicle Movement Book	6	Select Action ▼
8	General	8	Contractor Movement Book	6	Select Action ▼
9	General	9	BLUE Pen	78	Select Action ▼
10	General	10	RED Pen	28	Select Action ▼
11	General	11	Pencil	39	Select Action ▼
12	General	12	Ruler	9	Select Action ▼
13	General	13	Eraser	4	Select Action ▼

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- Features includes:
- ✓ Multi-sites attendance tracking
  - ✓ Inventory transfer process
  - ✓ Custom item types

# Task Assignment & Tracking Module



The screenshot shows the GuardsBuddy web application interface. At the top, there's a dark header with the GuardsBuddy logo, a navigation menu with 'Dashboard' and 'Options', and a user profile for 'Robin Administrator'. The main content area is titled 'Dashboard' and features a 'Tasks' section. This section includes a dropdown menu set to 'All', a search bar with the placeholder 'search keyword', and a 'Refresh' button. Below these controls is a table with the following data:

No.	Due Date	Note	Status	Assigned To	Created By
1	20/07/2017	Please check room 4.	Assigned	Charles	Robin

At the bottom left of the dashboard, there is a copyright notice: '© 2017 Aquarius Soft.'

Features includes:


- ✓ Tasks and due dates tracking
- ✓ Custom fields
- ✓ Email notifications

# Event Manpower Recruitment Module

GuardsBuddy

Events | Reports | Settings

Events

Year: 2017 | Month: All | Day: All | Search:   Select Action ▼

No.	Name	Excerpt	Venue	Type	Start Date	End Date	Cancelled	Action
1	<input type="checkbox"/> Cleaner Required	Cleaner Required	TBC	Hiring	03/01/2017	31/01/2017	No	<span>Select Action ▼</span>
2	<input type="checkbox"/> Cleaner Required 1	Cleaner Required 1	Islandwide Locations	Hiring	17/01/2017	31/01/2017	No	<span>Select Action ▼</span>
3	<input type="checkbox"/> COLDPLAY CONCERT	COLDPLAY CONCERT	NATIONAL STADIUM	Concert	31/03/2017	01/04/2017	No	<span>Select Action ▼</span>
4	<input type="checkbox"/> HSBC RUGBY SEVENS	HSBC RUGBY SEVENS	NATIONAL STADIUM SINGAPORE	Event	15/04/2017	16/04/2017	No	<span>Select Action ▼</span>
5	<input type="checkbox"/> The Selangor Sultan Cup	The Selangor Sultan Cup	NST	Event	06/05/2017	06/05/2017	No	<span>Select Action ▼</span>
6	<input type="checkbox"/> Operations Executive for Permanent Sites	Operations Executive	Permanent Sites	Hiring	23/05/2017	31/05/2017	No	<span>Select Action ▼</span>

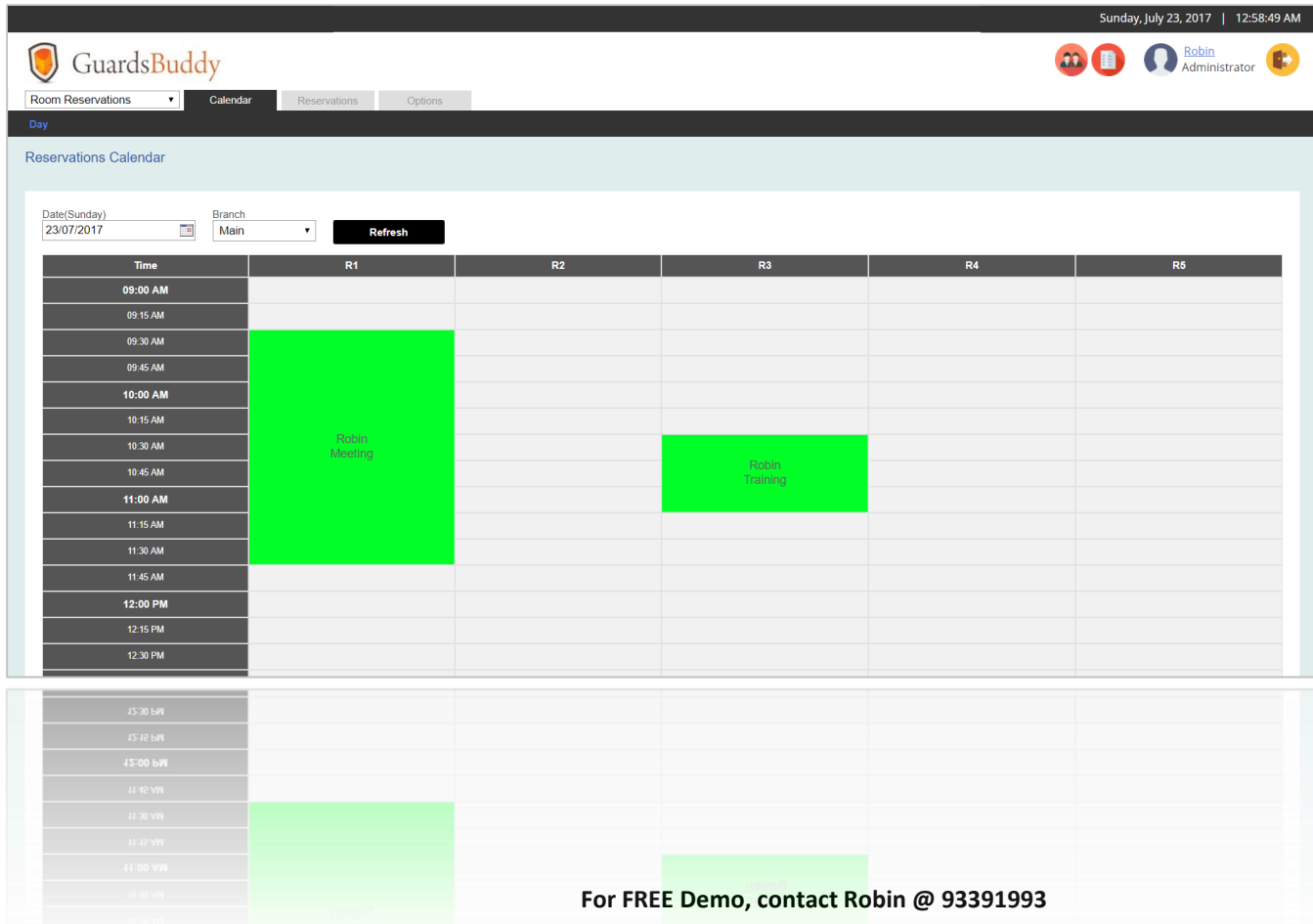
Features includes:

- ✓ Support multiple sessions per event
- ✓ Support multiple days event
- ✓ Auto/manual approval
- ✓ Public/by-invitation-only event
- ✓ Auto waiting list
- ✓ Custom message templates
- ✓ Email/SMS invitations
- ✓ Mobile app to take attendance via scanning QR/barcode



# FACILITY MANAGEMENT

# Room Booking Module



The screenshot shows the GuardsBuddy Room Booking Module interface. At the top, there's a header with the GuardsBuddy logo, navigation tabs (Room Reservations, Calendar, Reservations, Options), and user information (Robin Administrator). The main section is titled 'Reservations Calendar'. It includes a date selector (23/07/2017) and a branch selector (Main). Below this is a calendar grid with columns for rooms (R1, R2, R3, R4, R5) and rows for time slots. A red block labeled 'Robin Meeting' is booked in R1 from 09:30 AM to 11:30 AM. A red block labeled 'Robin Training' is booked in R3 from 10:30 AM to 11:30 AM. The interface also shows a 'Refresh' button and a list of time slots on the left.

Time	R1	R2	R3	R4	R5
09:00 AM					
09:15 AM					
09:30 AM	Robin Meeting				
09:45 AM					
10:00 AM					
10:15 AM					
10:30 AM				Robin Training	
10:45 AM					
11:00 AM					
11:15 AM					
11:30 AM					
11:45 AM					
12:00 PM					
12:15 PM					
12:30 PM					

Features includes:

- ✓ Multi-sites support
- ✓ Unlimited rooms per site
- ✓ Email/SMS notifications

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# Resource Booking Module

Sunday, July 23, 2017 | 12:58:49 AM

GuardsBuddy

Resource Booking Bookings Reports Settings

Bookings

Book a Resource

Resource Type: Projector Resource: Projector A Start Date: 23/07/2017

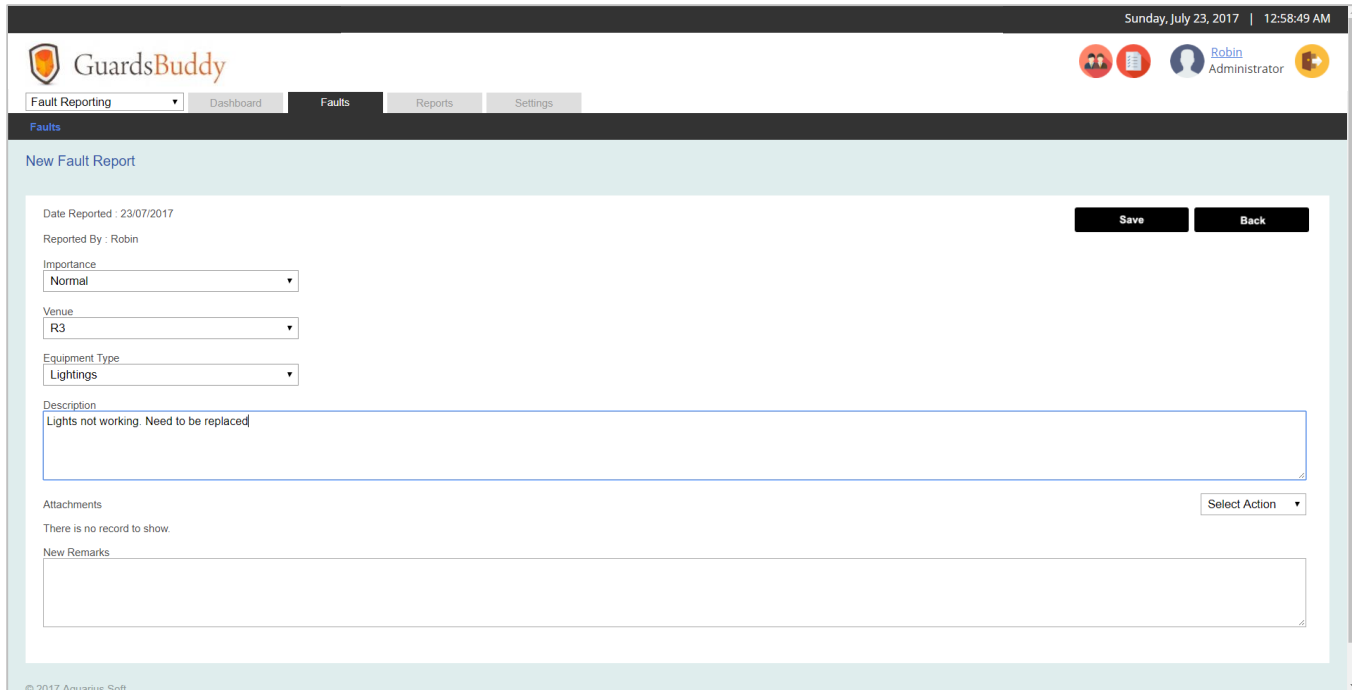
Pick the slots to book

Time Slot	Start Time	End Time	Status	Remarks	Action
<input type="checkbox"/> 1	08:00 AM	08:30 AM	Available		
<input checked="" type="checkbox"/> 2	08:30 AM	09:00 AM	Booked by Robin		Select Action
<input type="checkbox"/> 3	09:00 AM	09:30 AM	Available		
<input type="checkbox"/> 4	09:30 AM	10:00 AM	Available		
<input type="checkbox"/> 5	10:00 AM	10:30 AM	Available		
<input type="checkbox"/> 6	10:30 AM	11:00 AM	Available		
<input type="checkbox"/> 7	11:00 AM	11:30 AM	Available		
<input type="checkbox"/> 8	11:30 AM	12:00 PM	Available		
<input type="checkbox"/> 9	12:00 PM	12:30 PM	Available		
<input type="checkbox"/> 10	12:30 PM	01:00 PM	Available		
<input type="checkbox"/> 11	01:00 PM	01:30 PM	Available		
<input type="checkbox"/> 12	01:30 PM	02:00 PM	Available		
<input type="checkbox"/> 13	02:00 PM	02:30 PM	Available		
<input type="checkbox"/> 14	02:30 PM	03:00 PM	Available		
<input type="checkbox"/> 15	03:00 PM	03:30 PM	Available		

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- Features includes:
- ✓ Custom resource types
  - ✓ Email notifications
  - ✓ Consecutive days/weeks bookings

# Fault Reporting Module



The screenshot shows the 'New Fault Report' form in the GuardsBuddy application. The interface includes a top navigation bar with the GuardsBuddy logo, a date and time display (Sunday, July 23, 2017 | 12:58:49 AM), and a user profile (Robin Administrator). Below the navigation bar, there are tabs for 'Fault Reporting', 'Dashboard', 'Faults', 'Reports', and 'Settings'. The 'Fault Reporting' tab is active, and the 'New Fault Report' form is displayed. The form contains the following fields:


- Date Reported: 23/07/2017
- Reported By: Robin
- Importance: Normal (dropdown menu)
- Venue: R3 (dropdown menu)
- Equipment Type: Lightings (dropdown menu)
- Description: Lights not working. Need to be replaced (text area)
- Attachments: There is no record to show. Select Action (dropdown menu)
- New Remarks: (text area)

Buttons for 'Save' and 'Back' are located at the top right of the form. The footer of the page displays the copyright notice: © 2017 Aquarius Soft.

- Features includes:
- ✓ Custom equipment types
  - ✓ Multiple photos per fault report
  - ✓ Support attachments
  - ✓ Change history
  - ✓ Email/SMS notifications

# Key Management Module

Sunday, July 23, 2017 | 08:24:53 AM



Keys

Library

My Borrowings

Borrow

Return

Items


On Loan

Reports

Settings

Robin

Administrator



Items

Reservations

Item

Branch

Site01

Item Type

All

Search

Select Action

No.		Item ID	Item Type	Item Name	Remarks	Total Units	Total Reserved	Total On Loan	Total Available	Action
1	<input type="checkbox"/>	KEY01	KEY	Room 01 Key		0	0	0	0	Select Action
2	<input type="checkbox"/>	KEY02	KEY	Room 02 Key		0	0	0	0	Select Action

Total Items : 2

Total Item Units : 0

Total Item Units Reserved : 0

Total Item Units On Loan : 0

Total Item Units Available : 0

Page

1

of 1

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- Features includes:
- ✓ Multi-sites support
  - ✓ Unlimited rooms per site
  - ✓ Email/SMS notifications

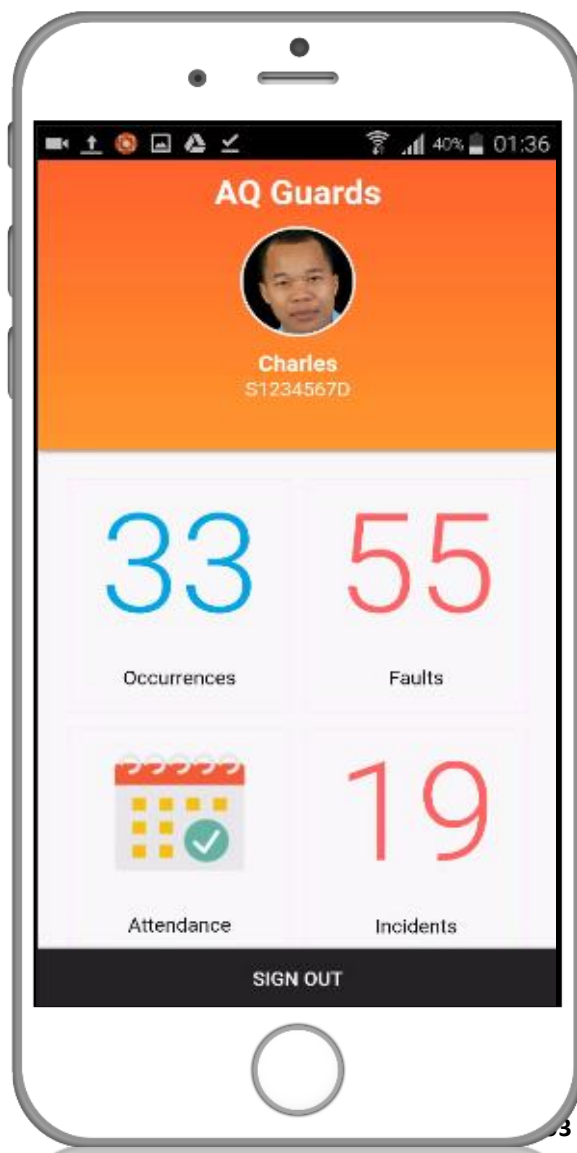
# SMS Broadcasting Module Features

- ✓ 100% guaranteed delivery
- ✓ Broadcast to individual or groups
- ✓ Emergency broadcast to site visitors and staff
- ✓ Auto SMS to host when visitor signs in



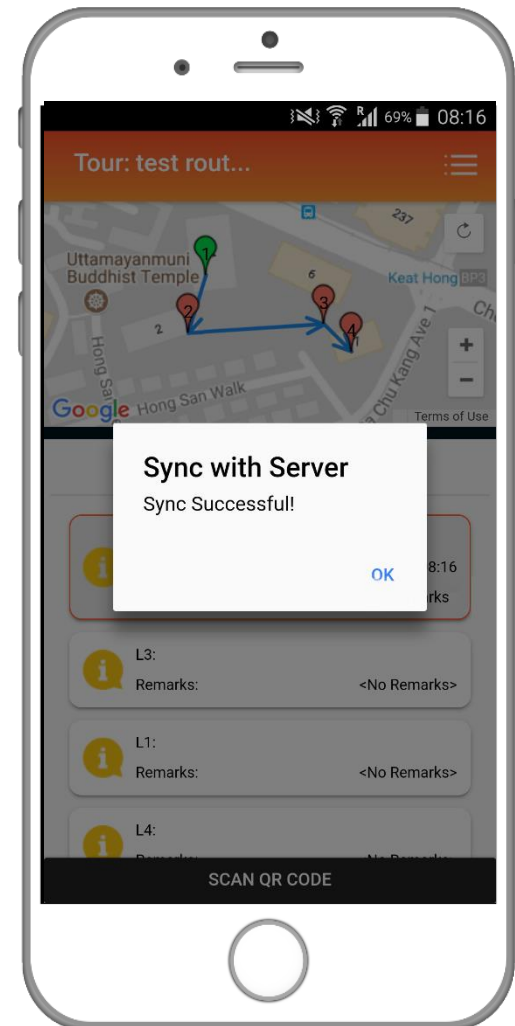
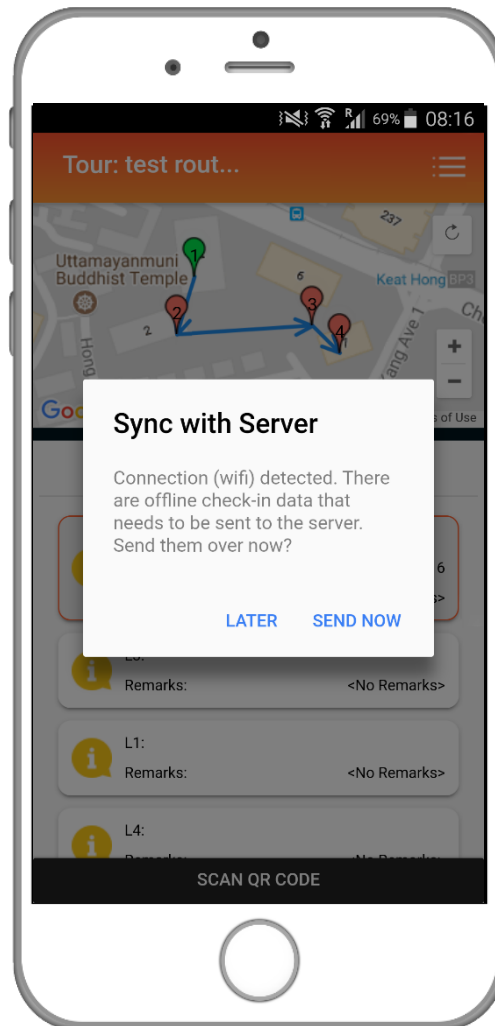
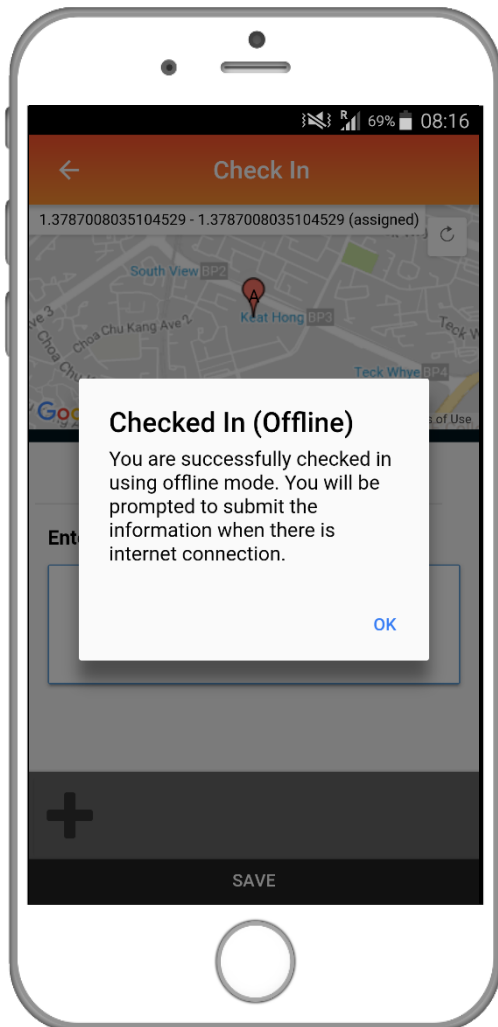
# GUARD MOBILE APP

# Guard's Mobile App

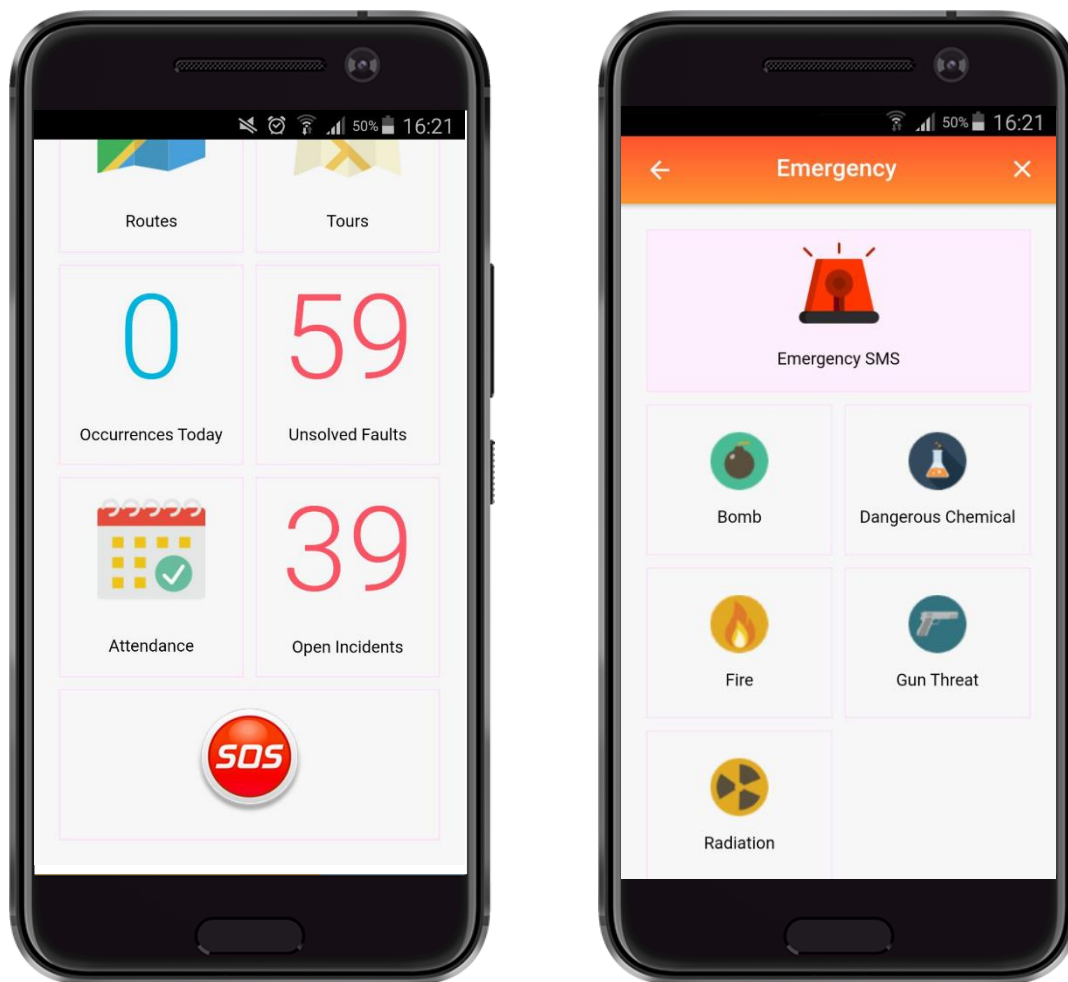


- ✓ Guard Tour
- ✓ Attendance Clock In/Out
- ✓ Occurrence Recording
- ✓ Incident Reporting
- ✓ Fault Reporting
- ✓ Event Attendance

# Guard Tour (with offline check-ins)



# SOS Button





# Why Aquarius Soft?

- Company since **2002**
- Over **500+** business/school customers worldwide
- **Stable, Flexible** and **User Friendly** products
- Excellent after sales service & support
- Backed up by experience developers



# Why GuardsBuddy?

- Designed with and for security companies
- Cloud based. Data is always available and secured.
- Comprehensive and older-worker friendly system
- Proven and stable system
- Over \$1m invested in the development of the system
- Continuous improvement and enhancements

# Increase Productivity and Cost Saving!

- Increase in Productivity of at least **50%**
- Base on a monthly salary of about \$2,000 for a security officer
  - monthly savings is \$1,000
  - Yearly saving is \$12,000
- Growth in revenue with better product differentiation & services



# Contact Us for a Free Demo

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Thank YOU!